

BANNER PERMIT

City of Middletown
P.O. Box 43048, Zip 40253
11803 Old Shelbyville Rd.
Middletown, KY 40243
Email to: tracy@cityofmiddletownky.org

New Business _____
Existing Business _____
(Check One)

Name of Business: _____

Address of Business: _____

Phone: _____ Email: _____

Property
Owner _____ Phone: _____ Email: _____
(If different than Business Owner)

Proposed Banner Information

Dates requested for use of Banner _____

Banner size (height & length) _____

Total Sq. Footage _____ (Not to exceed 32sqft./12sqft for Historic District)

Banner placement on Property _____

Additional Information Required

1. Drawing or photo of banner showing dimensions
2. Site plan or photo showing where banner will be placed on property

I certify that the information contained on this form is complete and accurate and the required additional information listed above has been provided.

Signature of Applicant _____ Print Name _____ Date _____

Signature of Property Owner _____
(If different than Applicant)

Approved By _____ Date _____

BANNER PERMIT GUIDELINES

FEES

- NO CHARGE

HISTORIC DISTRICT

- Historic District: Maximum sign or banner size is 12 sq. ft.
- Further restrictions for the Historic District may apply, see the City of Middletown sign ordinances or call Tracy Dohn at City hall (502) 245-2762

TEMPORARY BANNERS

- New Businesses are allowed 30 days at the opening of the business
- Temporary banners are allowed 3 times per year for 10 days each
- Banners cannot exceed 32 sq. ft./12 sq. ft. for Historic District and cannot be freestanding. Banners must be attached to the building or staked tightly on the business property and free from the right of way.

***Prohibited signs and banners included but not limited to: portable signs, balloons, mechanical reader boards, small freestanding signs, outdoor advertising signs such as yard stick up signs, banners or figures that flap in the wind, flags are prohibited except the American Flag. A complete list of prohibited banners and signs may be found in the City's Ordinances on our website www.cityofmiddletownky.org. Any questions regarding what is acceptable may call Tracy Dohn at City Hall (502) 245-2762.**